**The Haven School’s Remote education provision: information for parents and carers**

This information is intended to provide clarity and transparency to students and parents or carers about what to expect from remote education where national or local restrictions require entire cohorts (or bubbles) to remain at home.

For details of what to expect where individual pupils are self-isolating, please see the final section of this document.

* **The remote curriculum: what is taught to students at home**

A student’s first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

**What should my child expect from immediate remote education in the first day or two of students being sent home?**

Students at The Haven have all been provided with a Google Classroom account and can access this immediately. Depending on need, individual students can request paper copies of work to be sent home.

**Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?**

At The Haven we feel that Google Classroom gives pupils an opportunity to supplement the work they do in school. The tasks set will focus on practising skills such as comprehension, timetables, scientific investigations and enriching general knowledge; this will help underpin everything we do in school and promote independent learning.

* **Remote teaching and study time each day**

**How long can I expect work set by the school to take my child each day?**

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| There will be 12 weekly lessons available (see table below) and we recommend your child attempts 4 pieces of work per day when at home. However, we understand that this will vary depending on individual needs.

|  |  |
| --- | --- |
| English  | X2  |
| Maths  | X2  |
| Science  | X2  |
| PE  | X2  |
| PSHE  | X1  |
| humanities  | X2  |
| Art  | X1  |

If your child completes all of their work in the classroom, then please contact your child’s keyworker for extra activities. New work will be set for each subject the following week. There is also a ‘Careers’ folder in the Google Classroom which will include links to Careers advise and weekly job descriptions. Please encourage your child to investigate these resources. Wellbeing resources are available in the Emotional Wellbeing Google Classroom and on the website. These include activities to do, resources to read and links to support groups. These can be used by students and parents/carers. Your child should be completing work as per their usual expected hours in school.  |

* **Accessing remote education**

**How will my child access any online remote education you are providing?**

On the days your child is learning from home they can access work provided on Google Classroom.

**If my child does not have digital or online access at home, how will you support them to access remote education?**

We recognise that some students may not have suitable online access at home. We take the following approaches to support those students to access remote education:

* If students do not have access to a device parents can request to loan a school Chrome Book. Please contact Mr Morris at tm@thehavenschool.com or ring the main school phone number on 01785 450261 for further information.
* If students do not have access to the internet at home, work will be provided on a paper format. This can either be collected from school or school will arrange to deliver this.
* If students are completing work on paper there are a number of options of handing this in:
* Photographs of work can be taken and emailed to staff at school or sent via text to school mobiles.

**How will my child be taught remotely?**

We use a combination of the following approaches to teach students remotely:

* recorded teaching (e.g. Oak National Academy lessons, video/audio recordings made by teachers)
* printed paper packs produced by teachers (e.g. workbooks, worksheets)
* textbooks and reading books pupils have at home
* commercially available websites supporting the teaching of specific subjects or areas, including video clips or sequences
* long-term project work and/or internet research activities
* Keyworker sessions via Google Meet, which can (where appropriate) include some live support online with lessons
* **Engagement and feedback**

**What are your expectations for my child’s engagement and the support that we as parents and carers should provide at home?**

* Students are expected to log into their Google Classroom at 9am (or their usual start time) on the days they are learning from home and engage with the work in their classroom. If they are working on paper they should also engage at these times.
* Parents and carers can support their child by working with school to set up a routine for their home learning, ensure that their child is engaging with work and communicating with school any difficulties which arise.

**How will you check whether my child is engaging with their work and how will I be informed if there are concerns?**

* Staff will check students’ engagement with remote education on a daily basis and will be available throughout the day to communicate with students and support them in the Google Classroom.
* Where engagement is a concern, staff will speak with students, parents and carers in order to find solutions to issues. Keyworker phone calls, Google Meet live lessons and home visits will be used to encourage and motivate students to engage in their work.
* Work will be reviewed and adapted on an individual basis in order to maximise and support engagement.

**How will you assess my child’s work and progress?**

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on pupil work is as follows:

* Students will receive feedback in Google Classroom / on paper for each piece of work they complete.
* Staff will send feedback via Google Classroom, emails, weekly Keyworker phonecalls home and via home visits.
* Commendations are awarded to students for their work as well as learning behaviours and these are fed back weekly via a recorded assembly which can be accessed via the classroom. A ‘Learner of the Week’ receives a certificate and weekly commendations are celebrated and displayed in school and on the website.
* **Additional support for pupils with particular needs**

**How will you work with me to help my child who needs additional support from adults at home to access remote education?**

At The Haven we recognise that our students, who all have an EHCP, may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

* Creating a bespoke timetable for individual students to access
* Allocating a Keyworker member of staff to liaise with parents, carers and students in order to ensure there are no barriers to accessing the classroom and curriculum content
* Flexibility in the delivery of lessons to meet individual needs, including EHCP targets. This includes the use of live sessions, recorded lessons, uploaded work, work provided on paper, quiz’s and individual support provided by staff
* **Remote education for self-isolating pupils**

Where individual students need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school.

**If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?**

* If students are self-isolating when the majority of their peers are in school, work will continue to be set in the Google Classroom.
* Staff may not be as available throughout the day to support individuals due to the teaching required in school. However, staff will answer messages and support students at specific times throughout the day as soon as they are available.
* Students in isolation will receive regular keyworker calls and Google Meet sessions (where appropriate) in order to maintain regular contact, provide emotional support and ensure families are safe and well.